

# RHP Computer Applications

## 15- 1 Background Check



In this easy assignment, you will learn how to place a graphic in the background of your worksheet – not specifically important, but pretty cool.

First, pick a picture you want to use for your background. You will be doing a small worksheet on weather records in Los Angeles, so pick something appropriate.

To make the picture the background, pull down the **Format** menu and choose **sheet**, followed by **background**. Choose your picture. Your picture will appear as the background of your worksheet. You may have to adjust the color of your font so that it will show up. See the example below:

The image shows an Excel spreadsheet with a blue background image of a forest. The spreadsheet has columns labeled A through G and rows numbered 1 through 20. The title 'Weather Statistics for Los Angeles, CA' is in cell A1. The data starts in row 2, with columns B and C labeled 'Value' and 'Year' respectively. The data rows are:

|    | Value                            | Year |  |  |  |  |
|----|----------------------------------|------|--|--|--|--|
| 3  | Maximum Temperature (F)          |      |  |  |  |  |
| 4  | Minimum Temperature (F)          |      |  |  |  |  |
| 5  | Minimum Yearly Rainfall (Inches) |      |  |  |  |  |
| 6  | Maximum Yearly Rainfall (Inches) |      |  |  |  |  |
| 7  | Maximum Yearly Snowfall (Inches) |      |  |  |  |  |
| 8  |                                  |      |  |  |  |  |
| 9  |                                  |      |  |  |  |  |
| 10 |                                  |      |  |  |  |  |
| 11 |                                  |      |  |  |  |  |
| 12 |                                  |      |  |  |  |  |
| 13 |                                  |      |  |  |  |  |
| 14 |                                  |      |  |  |  |  |
| 15 |                                  |      |  |  |  |  |
| 16 |                                  |      |  |  |  |  |
| 17 |                                  |      |  |  |  |  |
| 18 |                                  |      |  |  |  |  |
| 19 |                                  |      |  |  |  |  |
| 20 |                                  |      |  |  |  |  |

Notice that I have changed the font color to white so that it shows up. Next, format your worksheet like the one above, and on using the internet, look up the weather records for Los Angeles.

Email me your incredibly creative worksheet to [rhp@denovodental.com](mailto:rhp@denovodental.com). The subject is **compapp 15-1 lastname**.