



Start by Downloading (not opening) the file 17-3a from the Compapp web page. Save the file to your desktop.

Next, log into Google Docs, and choose upload. The following window will display:



Click on the browse button and navigate to the Word document you downloaded. Under what do you want to call it, name it **Emergency Inflatable Houses**.

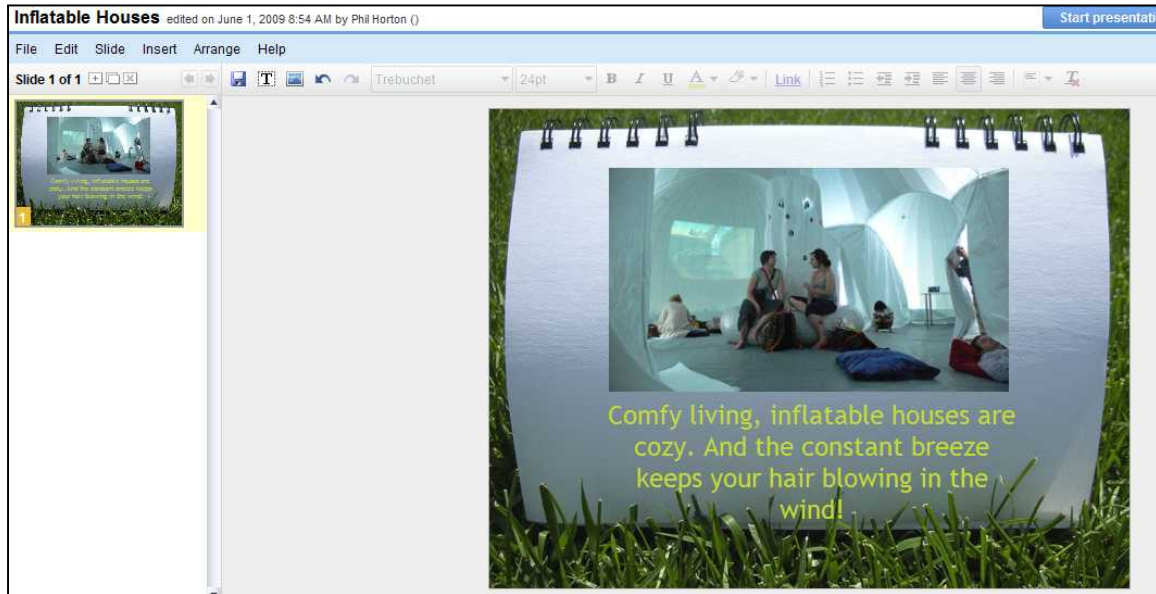
Click on **Save & Close** to return to your Docs home. Share the document to rhp@denovodental.com.

The Google document does not look as good as the original Word document – but Google is improving on this frequently – eventually, it should come out close to the original.

Now it's time to create a presentation. First, download the pictures 17-3b for the Compapp Web site. Save the pictures to your desktop for easy access.



Click on the **New** button and choose **Presentation**. Presentation works like a watered-down PowerPoint. Import each of your pictures on four different slides and then add a title or sub-title to each. You can also change the background or add a theme. Here is an example of my first slide:



When you are done, you should have four slides. Save your presentation (name it **Inflatable Houses**) and make sure to share it to rhp@denovodental.com.

Many experts are forecasting that this “cloud computing” is the technology of the future. Only time will tell.

Make sure to take the quiz (17-Q).